

Workshop overview

- The nature of groups and teams, how they differ and how to recognise the need for either
- The role and responsibilities of a team leader
- Analysis of personal strengths and weaknesses
- The four stages of team development, how to recognise and manage each effectively
- Team roles and identifying personal preferred team role(s)
- Communicating with your team
- Your team's strengths and weaknesses / areas for development
- The seven attributes of an effective team
- Recognising and managing positive and negative behaviours
- Planning team work load, important versus urgent

Related workshops

People who have attended this workshop have also benefited from attending:

**Leadership and Motivation
Essential Management Skills
Coaching and Mentoring
Delegation
Communication Skills**

Workshop details

£240 plus VAT

One day workshop, small group size of eight maximum. Individual and group exercises with feedback.

How to Create an Effective Team

You are only as good as your team

Who for?

This workshop will benefit anyone in a management or supervisory role who needs to create or manage a team to achieve optimum results.

Why do it?

Whilst some situations are served better by a group of individuals, there is little doubt that an effectively managed and motivated team generally performs better. Common goals, a shared sense of responsibility for success, an environment where everyone feels valued, where skills and talents are used fully and where individuals are encouraged to develop new ones are some of the factors that differentiate a group from a team.

What do I get?

Identification of your preferred team roles (and those best avoided).

Memory jogger mind map.

Simple tips to help you manage more effectively.

Ways to book

- 1 - Download, complete and send back the booking form
- 2 - Send an email to: info@forthorstedtrainingacademy.co.uk
- 3 - Simply ring 01634 823205

Full terms and conditions can be found at www.forthorstedtrainingacademy.co.uk

